

STEAM Consultancy, located at Maalweg 4, 4456 VZ LEWEDORP The Netherlands, is responsible for the processing of personal data as shown in this privacy statement.

Contact details:

<https://www.steamconsultancy.nl/>

STEAM Consultancy bv Maalweg 4 4456 VZ LEWEDORP The Netherlands

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Michiel Dekker is the Data Protection Officer of STEAM Consultancy

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### **Personal data that we process**

STEAM Consultancy processes your personal data because you use our services and / or because you provide them to us yourself. Below you'll find an overview of the personal data we process:

- First and last name
- Sex
- Address data
- Phone number
- E-mail address
- IP address
- Other personal data that you actively provide, for example by creating a profile on this website, in correspondence and by telephone
- Location data
- Information about your activities on our website
- Information about your surfing behavior across different websites (for example because this company is part of an advertising network)
- Internet browser and device type

### **Special and / or sensitive personal data that we process**

Our website and / or service does not intend to collect data about website visitors under the age of 16. Unless they have permission from parents or guardian. However, we cannot check whether a visitor is older than 16. We therefore advise parents to be involved in the online activities of their children, to prevent data about children from being collected without parental consent. If you are convinced that we have collected personal information about a minor without this permission, please contact us via [info@steamconsultancy.nl](mailto:info@steamconsultancy.nl), then we delete this information.

## **For what purpose and on what basis we process personal data**

STEAM Consultancy processes your personal data for the following purposes:

- To be able to call or e-mail you if this is necessary to be able to perform our services
- STEAM Consultancy analyses your behaviour on the website in order to improve the website and to tailor the range of products and services to your preferences.
- STEAM Consultancy follows your surfing behaviour on various websites with which we tailor our products and services to your needs.
- STEAM Consultancy also processes personal data if we are legally obliged to do so, such as information that we need for our tax return.

## **Automated decision making**

STEAM Consultancy makes decisions based on automated processing on matters that can have (significant) consequences for people. These are decisions taken by computer programs or systems, without involving a person (for example, a STEAM Consultancy).

## **How long do we keep personal data**

STEAM Consultancy does not store your personal data longer than is strictly necessary to achieve the purposes for which your data is collected.

## **Sharing of personal data with third parties**

STEAM Consultancy only provides to third parties and only if this is necessary for the execution of our agreement with you or to comply with a legal obligation.

## **Cookies, or similar techniques, that we use**

STEAM Consultancy only uses technical and functional cookies. And analytical cookies that do not infringe your privacy. A cookie is a small one text file that is stored on your computer, tablet or smartphone when you first visit this website. The cookies we use are necessary for the technical operation of the website and your ease of use. They ensure that the website works properly and remember your preferred settings. We can also optimize our website with this. You can opt out of cookies by setting your internet browser so that these no longer stores cookies. In addition, you can also delete all information previously saved via the settings of your browser.

## **View, modify or delete data**

You have the right to view, correct or delete your personal data. You also have the right to request your consent for the to withdraw data processing or to object to the processing of your personal data by STEAM Consultancy and you have the right to data portability. This means that you can submit a request to us for the personal data that we hold about you in a computer file to you or another organization specified by you. You can request access, correction, deletion, data transfer from your personal data or request for withdrawal of your consent or objection to the processing of your personal data to [info@steamconsultancy.nl](mailto:info@steamconsultancy.nl). To ensure that the request for access has been made by

you, we ask you for a copy of your ID with the request to send. Make in this copy your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and Citizen service number (BSN) black. This is to protect your privacy. We will respond to your request as soon as possible, but within four weeks. STEAM Consultancy would also like to point out that you have the opportunity to file a complaint with the national supervisory authority, the Dutch Data Protection Authority. Which can be done via the following link:  
<https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

### **How we protect personal data**

STEAM Consultancy takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you have the impression that your data is not properly secured or there are indications of abuse, please contact our customer service or via [info@steamconsultancy.nl](mailto:info@steamconsultancy.nl)